



The Grange School and Sports College

'Participate – Perform – Progress'



Governors Full Governing Body Meeting
 Quorum = 8 governors – achieved.

Date: 16th February 2011
 in the Bath Spa Suite

ITEM NO	AGENDA	DISCUSSION/DECISIONS/ACTION	Actions
10/11- 28	1.1 Welcome & those present. 1.2 Apologies. 1.3 Declarations.	Present: Jane Dean (JDn) – Chair, Alan Hayes (AHs), Colleen Cleevly (CCy), Helen Potter (HPr), Peter Rowe, (PRe), Elizabeth Hodges (EHs), Kirstie Lane (KLe), Jimmy Barber (JBr), Tom Filer, (TFr), Sandra Wharton (SWn), Steve Cook (SCK) – Headteacher, Rudi Manteghi (RMi), Stephanie Payne, (SPe), Patrick Brunnock (PBk). In attendance: John Allister (JAR), Kath Wilson (KWn), Lynn Whitfield (LWd), Jan Abbott (JAt) – Clerk. Apologies accepted from: Esther Godwin (EGn), Richard James (RJs), James Evans (JEs). Absent: none. JDn welcomed new LEA governors – Sandra Wharton and Tom Filer to the governing body. They received Welcome Packs. There were no declarations of pecuniary interest.	
10/11- 29	2. Presentation.	The governors enjoyed a presentation by Yr 11 students on their recent trip to India.	
10/11- 30	3. Notification of AOB	None.	
10/11- 31	4. Minutes of the last meeting.	Minutes of the last meeting on 08.12.10 were agreed as a correct record and signed.	
10/11- 32	5. Matters arising.	5.1 10/11-18 5 Governor Vacancies – there are two vacancies (one LA and one Parent) 5.2 10/11-20 7 Parent Voice – EGn is due to meet with SCK to discuss this 5.3 10/11-24 11 Governor Documents – JDn amended the Membership of Committees document (circulated in	EGn and SCK to meet to discuss

agenda pack for FGB Meeting on 16.02.11)			
10/11- 33	6. Governor Learning Walks feedback.	<p>PRe reported on the Governors' Learning Walk which he recently attended – report was circulated prior to the meeting and copy filed with minutes. PRe had talked to students about the structure of the school day, which the FGB had been part of implementing several years ago. The students thought the structure worked very well. PRe commented how good it was to find that something the governors had been instrumental in arranging was beneficial to students. Since this Learning Walk there has been a second Walk, which KLe reported on as being successful and informative and SWn reported positive first impressions of the school.</p>	
10/11- 34	7. Headteacher's Report.	<p>The Headteacher's Report was circulated prior to meeting – copy filed with minutes. SCK ran through his report highlighting the following: The Comprehensive Spending Review has led to huge cuts in all school budgets and this, combined with fewer student numbers, could potentially lead to future staff redundancies. Staff vacancies could be filled with NQTs providing a little saving in staff costs but SCK predicted difficult times ahead. Sixth Form results have been lower than hoped for a few years – SCK outlined some of the steps being taken to improve this. Yr 9 options – SCK talked about the new Curriculum Plan and the EBac qualification. The Grange has achieved reaccreditation of the Investors in People award. SCK thanked JAr for all his hard work towards this. 50 parents visited the school recently for a successful Parents 4 Learning session. Devolved capital has been cut by 80% so plans for the Boiler House area have had to be shelved. Exclusions remain low. SCK to email current stats to governors. The Governor Learning Walks had been a success. SCK thanked PBk and JAr for all their hard work towards them. Governors asked about the morale of the staff? SCK reported that</p>	<p>SCK to email current Exclusion figures.</p>

		<p>it wasn't bad but the full effect of changes hadn't been felt yet.</p> <p>Would the school accept outside volunteers for one to one mentoring? Yes – SCK was currently drafting a letter asking for help in areas such as the Breakfast Club and One to One reading.</p> <p>SCK praised staff for the many hours worked, above and beyond their contracted employment.</p>	
10/11- 35	8. The Changing Landscape Update.	This was covered in Item 7 - Headteacher's Report.	
10/11- 36	9. Reports from Committees.	Minutes for the Committee meetings were circulated prior to the meeting.	
		9.1 Curriculum, Learning & Teaching. SCK talked about the new Curriculum Plan and the changes in the Diplomas offered. This would be discussed fully by the C,L&T Committee at future meetings.	
		9.2 Premises, Health & Safety. PRe reported that the H&S Audit was ongoing. The site inspection on 7/12/10 had been successful. PRe presented the H&S Policy. <u>VOTE: To adopt the Health & Safety Policy as presented. Proposed by PRe, seconded by CCy the vote was unanimous in favour of the proposal.</u>	
		9.3 Finance. AHs ran through the minutes highlighting the following points: The current £21,000 deficit was the result of hard financial decisions by the Committee including two rounds of redundancies – and it was very pleasing for the Committee to see it's hard work lead to the school being in a much better financial position. AHs also added that it would be sad, as a result of government spending review, to see all the work undercut and have to go through the redundancy process again. AHs explained the plans for a sinking fund for the school netball court resurfacing.	

		<p>Edwards & Ward catering contract was to be renewed. The meeting had received the Charging and Remissions Policy. <u>VOTE:</u> <u>To adopt the Charging & Remissions Policy as presented. Proposed by AHs, seconded by PRe the vote was unanimous in favour of the proposal.</u></p> <p>Revised Budget Exercise – at the last FGB meeting SCk had talked about the Revised Budget Exercise but it had not been signed. SCk was bringing the document to this FGB for signing. Since the last FGB another Revised Budget had been done – version 2 – this was handed out to the meeting for discussion. <u>VOTE:</u> <u>To approve both versions of the Revised Budget Exercise as presented Proposed by RMi, seconded by AHs the vote was unanimous in favour of the proposal.</u> Both documents were signed and will be sent to the LA. A copy of both documents filed with the minutes.</p>	LWd to send to LA
		<p>9.4 Students and Personnel. <u>VOTE:</u> <u>To adopt the Attendance Policy, Home School Agreement and Staff Development Policy as presented. Proposed by HPr, seconded by PBk the vote was unanimous in favour of the proposal.</u></p>	
10/11- 37	Reports from meetings/training.	<p>CCy reported on attending a Symposium on International Law in which Grange students had been involved and commented on how well they had done.</p> <p>PBk attended an EMAS (Ethnic Minority Achievement Service) conference and found it very useful.</p>	
10/11- 38	Documents for information or ratification.	<p>The following documents were circulated prior to the meeting for information.</p> <p>Governor Contact Details.</p> <p>Policies.</p> <p>Membership of Committees. It was agreed that TFr would join the Finance Committee. SWn would attend Committee meetings to see which one to join.</p> <p>Key Performance Indicators.</p>	

		Meetings Calendar.	
10/11- 39	AOB	None.	
10/11- 40	Meeting planner.	The date of the next meeting was agreed to be 11 th May 2011 at 18:00.	

These minutes have been agreed as an accurate account of the meeting of
the Full Governing Body of the Grange School and Sports College

Signed Date.....

Next Meetings – all 6:00-8:00pm unless otherwise stated:

Curriculum, Learning and Teaching Committee	09.03.11
Finance Committee	16.03.11
Students and Personnel Committee	23.03.11
Chairs	06.04.11
Premises, Health and Safety Committee	27.04.11 (4:30-5:45pm)
Finance Committee (just for Budget)	27.04.11
Full Governing Body	11.05.11

Future Presentations:

Faculties: Languages, Creative Arts and Humanities (HOFs) – 11.05.11
Community Cohesion, Sports College and Sports Partnership (JEs) – 13.07.11
School Improvement Partner Report (Ray Saunders) – 13.07.11

Future Agenda Items:

The Changing Landscape Update – 11.05.11